

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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JULY 8, 2003

FROM: **WALLY HILL**, County Administrative Officer
County Administrative Office

SUBJECT: **AMENDMENTS TO EMPLOYMENT CONTRACTS AND NEW EMPLOYMENT CONTRACT
WITH THE SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY (SBIAA)**

RECOMMENDATION:

1. Approve amendments to employment contracts with the following SBIAA employees:

00-575 A-3	Penny Chua	Clerk of the Board/Business & Admin Mgr
00-576 A-4	Monette Mendoza	Accounting Specialist
00-578 A-3	Paul Volinski	Grounds Maintenance Employee II
00-787 A-4	Robert Scanu	Lead Facilities Maintenance Employee
01-235 A-4	Ronney Caldwell	Grounds Maintenance Employee II
02-692 A-1	Cecil E. Ray	Senior Airport Operations Officer
03-259 A-1	Robert Daly	Airport Operations Specialist

2. Approve employment contract with Karen Bravo to serve as Clerk II at a rate of \$13.00 per hour.

BACKGROUND INFORMATION: The Joint Exercise of Powers Agreement, dated May 20, 1992, created the SBIAA. In order for the Authority to be operational, and based upon the relatively small number of employees, it was agreed to employ SBIAA employees as third party contractors to the County of San Bernardino. As such, the employees receive those County benefits that apply to that employee and are paid through the County Payroll System. The Authority reimburses the Auditor/Controller for all costs associated with the Authority employees' payroll.

Recommendation 1 amends the individual contracts of SBIAA employees' certain salary adjustments. If approved, these amendments will become effective June 28, 2003. All other terms and conditions of these employment contracts remain the same.

Recommendation 2 approves a contract with Karen Bravo to serve as Clerk II for the SBIAA effective June 28, 2003.

REVIEW BY OTHERS: The SBIAA Commission approved this item on June 25, 2003. This item has been reviewed by County Counsel (Carol Greene, Deputy County Counsel) on June 26, 2003 and the County Administrative Office (Kathy Kubesh, Administrative Analyst) on June 30, 2003.

FINANCIAL IMPACT: These contract amendments will increase the annual salary costs by \$8,331. The annual salary cost for the new employment contract is \$27,144. The SBIAA will reimburse the county for all costs associated with this item. There will be no cost to the county.

SUPERVISORIAL DISTRICT(S): 5th

PRESENTER: Wally Hill, County Administrative Officer, 387-5418

Record of Action of the Board of Supervisors

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